

**PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT  
P.O. Box 945, Pine, AZ 85544**

**NOTICE AND AGENDA OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**Date and Time:  
Saturday, September 16, 2017 at 9:00 A.M.**

**Place: Pine-Strawberry Fire Department Training Room, 6198 W. Hardscrabble  
Road, Pine, Arizona 85544**

**Teleconference Number: 1-877-594-8353, Participant Passcode 20932491#  
Phone in participants will be placed on hold listening to music until the  
Chairperson joins the meeting**

*The Pine Creek Canyon Domestic Water Improvement District will meet in a Regular Session on **Saturday, September 16, 2017 at 9:00 AM.** The meetings will be held at the above indicated address of the Fire Department. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):  
June 17, 2017
4. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS  
(see footnote below regarding procedures)
5. REPORTS
  - a. Treasurer's Report
    - i. Balance Sheet
    - ii. Revenues and Expenses
    - iii. Budget vs. Actual Comparison
    - iv. Check Registers/Cash Disbursements for last three months (vote of Board required)

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- b. District Manager's Report
  - i. Depth to Water in Wells
  - ii. Water Usage
  - iii. PRV Upgrade Project Status
  - iv. Status of Elk Rim (B-1 B-2) Development
  - v. Status of annual CPA financial review.
  
- 6. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO a Board resolution for acceptance of the loan terms and documentation required for a loan from WIFA to help pay for the upgrades to the pressure reducing and isolation valves.
  
- 7. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO authorizing the Manager or Board Chairman to provide the 6-30-16 and 6-30-17 financial statements and to execute all required documents with Chase Bank to allow the District to set up a line of credit to be able to borrow up to 45% of scheduled tax collections if such funds are needed and approved for borrowing at a board meeting during the 2017-2018 fiscal year.
  
- 8. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO THE District's policy for determining PCCDWID or customer responsibility for the construction and maintenance of the interface between the District's water and sewer infrastructure and the customer's service lines/valves.
  
- 9. CALL TO THE PUBLIC FOR ANY NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS (see footnote below regarding procedures).
  
- 10. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING.  
Regular Meeting December 16, 2017
  
- 11. MOTION TO ADJOURN.

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*CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board's jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.*

*PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the schedule meeting time. 928-476-2260.*

*EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.*

By: \_\_\_\_\_ Acting for the Board of Directors Posted as of:  
\_\_\_\_\_ @ \_\_\_\_ M.