

PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT
PO Box 945, Pine, AZ 85544
Phone (928) 476-2260
NOTICE AND AGENDA OF REGULAR MEETING AND EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS

Date and Time:
Saturday, December 9, 2023 at 9:00AM

Place: District Office at 3617 N Highway 87, Suite A, Pine, Arizona 85544
Teleconference Number: 1-877-594-8353, Participant Pass code 20932491#
Phone in participants will be placed on hold listening to music until the
Chairperson joins the meeting

The Pine Creek Canyon Domestic Water Improvement District will meet in a Regular Session on the date and time above. The meetings will be held by conference call as indicated above. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) (3),(A)(4) or (A) (7) for legal advice with the District's attorney or others on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. INTRODUCTION OF POSSIBLE CANDIDATE TO ASSUME SOME DISTRICT MANAGER DUTIES
4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):
September 16, 2023 Regular Meeting
5. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS
(see footnote below regarding procedures)
6. TREASURER'S REPORT
 - a. Balance Sheet
 - b. Profit and Loss Statement
 - c. Budget vs. Actual Comparison
 - d. Cash Flow Statement
 - e. Check Registers/Cash Disbursements for last three months
(vote of Board required)
 - f. Invoices from District Manager
7. DISTRICT MANAGER'S REPORT
 - a. Depth to Water in Wells and Well Performance
 - b. Water Usage History
 - c. Possible new hookups
 - d. Planned inspection of water tank interior

- e. Results of upgrade to paving at well site
 - f. Results of installation of electronic customer meters and the new drive-by meter reading procedures.
 - g. Results of the upgrades to the pump station.
8. ADJOURN TO EXECUTIVE SESSION under ARS 38.431.02 (a)(1)(5) for personnel matters (if needed)
 9. RECONVENE REGULAR MEETING
 10. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO the Board of Directors may need to consider a succession plan for new personnel to transition into the existing position of District Manager.
 11. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO election of Board Officers for the 2024 calendar year
 12. CALL TO THE PUBLIC FOR ANY NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS (see footnote below regarding procedures).
 13. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING(S) scheduled as a regular meeting on Saturday, March 16, 2024
 14. MOTION TO ADJOURN

CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board's jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the schedule meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property; 8) Discussions of school safety programs; and 9) Discussion related to security of the facilities, information technology, and records storage.

By: _____ Acting for the Board of Directors

Posted as of: _____ @ _____ M.