

PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT  
PO Box 945, Pine, AZ 85544  
Phone (928) 476-2260  
NOTICE AND AGENDA OF REGULAR MEETING AND EXECUTIVE SESSION  
OF THE BOARD OF DIRECTORS

Date and Time:  
Saturday, December 14, 2024 at 9:00AM

**Place: District Office at 3617 N Highway 87, Suite A, Pine, Arizona 85544**  
**Teleconference Number: 1-877-594-8353, Participant Pass code 20932491#**  
**Phone in participants will be placed on hold listening to music until the**  
**Chairperson joins the meeting**

*The Pine Creek Canyon Domestic Water Improvement District will meet in a Regular Session on the date and time above. The meetings will be held by conference call as indicated above. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) (3),(A)(4) or (A) (7) for legal advice with the District's attorney or others on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):  
September 21, 2024 Regular Meeting
4. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS  
(see footnote below regarding procedures)
5. TREASURER'S REPORT
  - a. Balance Sheet
  - b. Profit and Loss Statement
  - c. Budget vs. Actual Comparison
  - d. Cash Flow Statement
  - e. Check Registers/Cash Disbursements for last three months  
(vote of Board required)
  - f. Invoices from District Manager
6. DISTRICT MANAGER'S REPORT
  - a. Depth to Water in Wells and Well Performance
  - b. Water Usage History
  - c. Possible new hookups
  - d. Status of ACH project and other new government reports being requested
  - e. Status of WWTP Upgrade program & WIFA re-imbursements
7. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO the CPA annual review report submitted by HeinfeldMeech CPA.

8. ADJOURN TO EXECUTIVE SESSION under ARS 38.431.02 (a)(1) or (5) for personnel matters (if needed)
9. RECONVENE REGULAR MEETING
10. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO the Board of Directors may need to consider succession of new personnel to the existing position of District Manager and the role of Harry Jones in the future.
11. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO the Board of Directors and current signers on all banking and other type accounts to add signature privileges for the new District Manager.
12. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO cancellation of County election and the need to elect Board Officers for the 2025 calendar year.
13. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO bulk water sales.
14. CALL TO THE PUBLIC FOR ANY NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS (see footnote below regarding procedures).
15. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING(S) scheduled as a regular meeting on Saturday, March 15, 2025
16. MOTION TO ADJOURN

*CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board's jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.*

*PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the schedule meeting time. 928-476-2260.*

*EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property; 8) Discussions of school safety programs; and 9) Discussion related to security of the facilities, information technology, and records storage.*

By: \_\_\_\_\_ Acting for the Board of Directors

Posted as of: \_\_\_\_\_ @ \_\_\_\_\_ M.