

PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT
PO Box 945, Pine, AZ 85544
Phone (928) 476-2260
NOTICE AND AGENDA OF REGULAR MEETING
OF THE BOARD OF DIRECTORS

Date and Time:
Saturday, December 10, 2022 at 1:00PM

**Place: Pine-Strawberry Fire Department Training Room, 6198 W. Hardscrabble
Road, Pine, Arizona 85544**
Teleconference Number: 1-877-594-8353, Participant Pass code 20932491#
**Phone in participants will be placed on hold listening to music until the
Chairperson joins the meeting**

The Pine Creek Canyon Domestic Water Improvement District will meet in a Regular Session on the date and time above. The meetings will be held at the above indicated address of the Fire Department. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3), (A)(4) or (A)(7) for legal advice with the District's attorney or others on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. INTRODUCTION OF SUSAN THOMPSON
4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):
September 17, 2022 Regular Meeting
5. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS
(see footnote below regarding procedures)
6. TREASURER'S REPORT
 - a. Balance Sheet
 - b. Revenues and Expenses
 - c. Budget vs. Actual Comparison
 - d. Check Registers/Cash Disbursements for last three months (vote of Board required)
7. DISTRICT MANAGER'S REPORT
 - a. Depth to Water in Wells
 - b. Performance of wells
 - c. Water Usage
 - d. Status of Elk Rim construction and other new homes inside HOA gate.
 - e. Installation of the Tuff Shed at WWTP and removal of scrap metal and possible liquid hazardous waste.

- f. Results of installation of electronic customer meters and the new drive-by meter reading procedures.
 - g. Results of the upgrades to the pump station.
 - h. Planned HOA upgrade of the asphalt surface of the shared use driveway at the well site and installation of the “No Parking” sign.
 - i. HOA repair of bar ditches at Elk Rim lot 49 and cleaning out of the cement lined erosion control ditch at the WWTP.
 - j. Status of Revolving Line of Credit Agreement with Chase Bank that allows the District, as a safety valve, to borrow up to 100% of the property taxes levied at any time prior to their collection by the County Treasurer.
 - k. Status of possible water sales to PSWID as requested by property owners of 46 acres off Whispering Pines Road.
 - l. Status of transition/retirement of Pat Watson with Susan Thompson and status of long-term retirement of Harry Jones.
8. DISCUSS AND TAKE POSSIBLE ACTION RELATED to approval of the annual CPA Financial Statement Review Report from Heinfeld Meech.
 9. DISCUSS AND TAKE POSSIBLE ACTION RELATED to election of Board officers for the 2023 calendar year.
 10. CALL TO THE PUBLIC FOR ANY NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS (see footnote below regarding procedures).
 11. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR’S MEETING(S) scheduled as a regular meeting on Saturday, March 18, 2023
 12. MOTION TO ADJOURN.

CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board’s jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the scheduled meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property; 8) Discussions

of school safety programs; and 9) Discussion related to security of the facilities, information technology, and records storage.

By: _____ Acting for the Board of Directors

Posted as of: _____ @ _____ M.