

PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT
PO Box 945, Pine, AZ 85544
Phone (928) 476-2260
NOTICE AND AGENDA OF REGULAR MEETING
OF THE BOARD OF DIRECTORS

Date and Time:
Saturday, March 19, 2022 at 9:00AM

Place: Pine-Strawberry Fire Department Training Room, 6198 W. Hardscrabble Road, Pine, Arizona 85544
Teleconference Number: 1-877-594-8353, Participant Pass code 20932491#
Phone in participants will be placed on hold listening to music until the Chairperson joins the meeting
Covid-19 restrictions on social distancing, temperature tests and masks may be required, for entry

The Pine Creek Canyon Domestic Water Improvement District will meet in a Regular Session on the date and time above. The meetings will be held at the above indicated address of the Fire Department. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3), (A)(4) or (A)(7) for legal advice with the District's attorney or others on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):
December 11, 2021 Regular Meeting
February 24, 2022 Special Called Meeting
4. DISCUSS AND TAKE POSSIBLE ACTION RELATED to a request by Fire Chief Morey Morris of Hellsgate Fire Dept and Chief John Wisner of Pine-Strawberry Fire Dept. to make a presentation to our Board related to Arizona Legislature Bill #HCR 2004/citizen proposition titled Arizona Fire District Safety Act.
5. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS
(see footnote below regarding procedures)
6. TREASURER'S REPORT
 - a. Balance Sheet
 - b. Revenues and Expenses
 - c. Budget vs. Actual Comparison
 - d. Status of Contingency/Reserve Accounts
 - e. Check Registers/Cash Disbursements for last three months (vote of Board required)
 - f. Invoices from District Manager

7. DISTRICT MANAGER'S REPORT
 - a. Depth to Water in Wells and Well Performance
 - b. Water Usage
 - c. New Hookups @ Elk Rim and inside HOA gate
 - d. Additional expected Hookups and Impact Fees before and after 6/30/22
 - e. Update on Status of Well by Emergency Gate
 - f. Status of Install of Flow Meter at WWTP
 - g. Status of Install of Variable Frequency Drive at WWTP
 - h. Status of Required Lead and Copper Testing
 - i. Status of District Insurance Policies

8. DISCUSS AND TAKE POSSIBLE ACTION RELATED to a call for election for three Board Seats for terms beginning 1/1/23.

9. DISCUSS AND TAKE POSSIBLE ACTION RELATED to the Status of Projects funded by the \$100,000 WIFA Loan to be funded on March 25, 2022 with 85% forgiveness.

10. DISCUSS AND TAKE POSSIBLE ACTION RELATED to cash balances in terms of targeted levels of financial reserves and possible changes in monthly rates and fees, property taxes, impact fees, reduction of loan balances, and future capital project requirements.

11. DISCUSS AND TAKE POSSIBLE ACTION RELATED to proposed dates of special meetings for the 2022-2023 budgeting process.

12. CALL TO THE PUBLIC FOR ANY NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS (see footnote below regarding procedures).

13. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING(S) scheduled as a regular meeting on June 18, 2022

14. MOTION TO ADJOURN.

CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board's jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the scheduled meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property; 8) Discussions of school safety programs; and 9) Discussion related to security of the facilities, information technology, and records storage.

By: _____ Acting for the Board of Directors

Posted as of: _____ @ ____ __M.