

**PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT
PO Box 945, Pine, AZ 85544
NOTICE AND AGENDA OF REGULAR MEETING**

**Date and Time:
Saturday, June 16, 2018 at 1:00 PM**

**Place: Pine Strawberry Fire District, 6198 Hardscrabble Rd.
Pine, Arizona 85544**

Teleconference Number: 1-877-594-8353, Participant Passcode 20932491#

**Phone in participants will be placed on hold listening to music until the
Chairperson joins the meeting**

The Pine Creek Canyon Domestic Water Improvement District will meet in REGULAR session and for a Budget and Rate Hearing. The meetings will be held at the above indicated address. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference at the numbers indicated above. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM
3. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETINGS HELD ON:
 - a. March 17, 2018 Regular Meeting
 - b. April 28, 2018 Special Meeting
 - c. May 12, 2018 Special Meeting
 - d. June 6, 2018 Special Meeting
4. STATUS REPORTS BY VENDORS:
 - a. Pat Carpenter, Owner of A Quality Water Co., System Operator, and Jim Bossert, On-Site Operator
 - b. Doug Brimhall, Interim District Engineer and Principal Engineer, Painted Sky.
5. ADJOURN TO BUDGET/RATE HEARING – 1:05 PM
 - a. Treasurer or District Manager to summarize the Proposed 2018-2019 Budget, Rates and Fees.
 - b. Public Comment on proposed budget, rates, and fees.
6. RECONVENE REGULAR BOARD MEETING.
7. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO THE 2018-2019 PROPOSED BUDGET, RATES, AND FEES.
8. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS (see footnote below regarding procedures)

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9. REPORTS
 - a. Treasurer's Report
 - i. Balance Sheet
 - ii. Revenues and Expenses
 - iii. Budget vs. Actual Comparison
 - iv. Check Register last three months – March 1, 2018 thru May 31, 2018 – Requires Approval.
 - v. Discuss status of five year financial plan
 - b. District Manager's Report
 - i. Depth to water in wells.
 - ii. Water usage
 - iii. Sale of Excess Water
 - iv. Water Losses
 - v. Status of Active projects
 - (a) PRV Upgrade Project
 - (b) Service of Deep Well
 - (c) Elk Rim Development Project
 - (d) Distribute Nominating Petitions for three open Board seats.
10. DISCUSS AND TAKE POSSIBLE ACTION related to District Manager and one Board officer taking all required actions to make (a) the final draw request on WIFA Loan #920279, and (b) to close the loan as a completed project.
11. DISCUSS AND TAKE POSSIBLE ACTION related to the District Manager and one Board Officer taking all required actions to collect any fees due from Elk Rim and to pay any obligations to Elk Rim, and to accept the capital contributions of the new water and sewer infrastructure as previously agreed to under terms of the District's Interconnection Policy.
12. DISCUSS AND TAKE POSSIBLE ACTION TO (a) engage a CPA firm to review the District's financial statement as of 6-30-2018, (b) to approve a contract with an ADEQ approved system operator, and (c) to appoint a District Engineer..
13. DISCUSS AND TAKE POSSIBLE ACTION to schedule and budget for a major overhaul of the District's shallow well.
14. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS. (see footnote below regarding procedures)
15. CONFIRM ESTABLISHED DATE OF THE NEXT BOARD OF DIRECTOR'S MEETINGS TO BE HELD September 15, 2018, December 15, 2018, March 16, 2019, June 15, 2019, September 14, 2019 and December 14, 2019.
16. MOTION TO ADJOURN.

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CALL TO THE PUBLIC: Those wishing to address the District during the meeting for issues within the Board's jurisdiction need not request permission in advance, but they should indicate their desire to address the Board on the sign-in guest register provided. During this meeting, the Board is permitted to discuss and possibly take action for public comments related to topics listed on this agenda. Because of the restrictions of the open meeting laws, the PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public that are not on this agenda; however, individual Board members may respond to criticism directed to them. Otherwise, for topics not on this agenda, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the scheduled meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.

By: _____ Acting for the Board of Directors Posted as of: _____ @ _____ M.