

MINUTES
PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT
PO Box 945, Pine, AZ 85544
September 15, 2018

Regular Meeting
Date: Saturday, September 15, 2018
Place: Pine Strawberry Fire Dept. 6306 W. Hardscrabble Mesa Rd.
Pine, Arizona 85544
For conference call-in
Teleconference Number 1-877-594-8353, Participant Passcode 20932491#
Phone in participants will be placed on hold listening to music until the
Chairperson joins the meeting
Time: 9:00 AM

DRAFT
Until approved at a future meeting

1. CALL ORDER

The meeting was called to order at 9:00 AM by Chairman Allan Johnson.

2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM

Present - Allan Johnson, Bill McClung, and Robert Langley and Dave Karr were present. Jim Crews joined via telephone at 9:02 AM. Others Present: Harry Jones, District Manager, Pat Watson, Admin. Asst. and Tom Jones, Resident.
A quorum is declared.

3. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING HELD ON June 16, 2018.

Mr. Langley moved to accept the Minutes for the June 16, 2018 meeting. Mr. McClung seconded. Roll Call: Mr. Crews, Dr. Johnson, Mr. Langley, Mr. Karr and Mr. McClung. All say Aye. None say Nay. Motion Passed.

4. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS.

There was no public input.

5. REPORTS

a. Treasurer's Report

i. Balance Sheet

Mr. Crews reported our cash position is good at \$120,000 with bills for all projects already paid.

ii. Revenues and Expenses

Mr. Crews reported operation revenues are right on budget for the first two months and expenses are \$8,000 under budget.

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iii. Budget vs. Actual Comparison

Mr. Crews indicated the District Manager's hours were under budget accounting for a significant part of reduced expenses.

iv. Check Registers/Cash Disbursements for last three months (vote of Board required)

Mr. Crews moved to approve the check register. Mr. McClung seconded. All vote Aye, None vote Nay. Motion Passed.

b. District Manager's Report

i. Depth to water in wells

Mr. Jones reported the shallow well depth has improved from 304' to 296'. The deep well had accurate readings from video and hand held sounder equipment at 1341.6', within 1' of the level from 2010.

ii. Water Usage

The gallons lost to waste has been reduced since the new PRV valves have been installed. Mr. McClung suggested we break down the water usage revenues by base amount and charges for excess amount used.

iii. PRV Upgrade Project Status

The project is complete and all invoices are paid.

iv. Status of Elk Rim (B-1 B-2) Development

Mr. Jones will meet with Rick Vesci and Terry Gorton on Tuesday September 18, 2018. PCCDWID does have final 'as built' plans. They will be marked with PCCDWID information and extra data. PCCDWID will obtain county reports. Contractor took test samples with PCCDWID observing.

Approval to operate and ADEQ approval to construct and ADEQ approval of construction are all on hand.

v. Status of Deep Well Upgrade

This project is complete and all invoices paid.

vi. Status of CPA Annual Review of Financial Statements

The CPA has all the data and is working on this review.

6. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO potential maintenance and upgrades to the shallow well.

Weber checked the shallow well and suggested the pump be replaced since it is not operating up to prior standards. Weber supplied a quote for \$13K to replace the pump, motor, column pipe, and power cable. After discussion, the Board of Directors decided to table this subject until the Regular Meeting in March of 2019.

7. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO potential maintenance and upgrades to the wastewater treatment facilities.

After discussion regarding future maintenance of the sewer treatment plant it was decided to investigate completely. Mr. Jones will gather data for cost of repairs versus an all new system. A Board member requested the WIFA Project sign be removed.

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8. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS RELATED TO DISTRICT AFFAIRS

Mr. Tom Jones suggested PCCDWID not pursue the sale of water but allow those in need to come to us. The District Manager indicate he would call the new PSWID Board Member that has publically stated PSWID has “inadequate water supplies” to make sure he is aware PCCDWID has extra water resources available. (Note: he appears to have some influence over the continuing board members on this topic)

9 CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR’S MEETING.

The Board will meet December 15, 2018.

10. MOTION TO ADJOURN.

Mr. Langley moved to adjourn the meeting. Mr. Karr seconded. All say Aye. None say Nay. The meeting adjourned at 10:11 AM

Submitted By: _____