

MEETING MINUTES
Pine Creek Canyon Domestic Water Improvement District
P.O. Box 945, Pine AZ 85544

Special Meeting

Date and Time:

Saturday April 20, 2019

Place: Pine Strawberry Fire Dept.

Pine, Arizona 85544

Time: 9:00 AM

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Until approved at a following meeting

The Pine Creek Canyon Domestic Water Improvement District (PCCDWID) met in special session. The meeting was held at the above indicated address. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item.

1. **CALL TO ORDER For Budget Workshop/Study Session**
The meeting was called to order at 9:00 AM by Chairman Allan Johnson.
Present: Dr. Johnson, Mr. Langley and Mr. McClung and Mr. Crews and Mr. Karr. Also present, Mr. Jones District Manager
2. **ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM**
Dr. Johnson, Mr. Langley, Mr. McClung, Mr. Karr and Mr. Crews were all present and a quorum was declared. There was no public in attendance in person or by telephone.
- 3.. **DISCUSS AND EVALUATE District needs for the 2019-2020 budget and for the next four years budgets in terms of revenues, expenses, capital projects and financial reserves.**
Members of the Board reviewed and discussed the following aspects of the preliminary budget proposed by and Mr. Jones and Mr. Crews.
 - Purpose and objective of the work/study session.
 - Mr. Crews reviewed the District's cash position, income sources, expenses and possible capital improvement for the next fiscal year.
 - Comparison of income sources, historical amounts, and future projections were discussed.
 - Comparison of expense history and assumptions of future levels in the preliminary budget were discussed.
 - Desired level of capital asset replacement reserves.
 - Replacement of computer system

The only discussed update to the preliminary budget numbers was to possibly reduce the number of new homes assumed to be constructed from four down to three.

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4. DISCUSS AND EVALUATE THE TIMING OF THE next meeting for the Board Member to adopt an official proposed budget, to be published and later discussed with the public on June 15, 2019.
The members agreed to meet by telephone on Friday April 26, 2019 at 5:00 PM to make any adjustments to the preliminary budget. Mr. Jones is to post the meeting so the public is encouraged to attend. The agenda will be posted on the website.
5. MOTION TO ADJOURN.
The meeting adjourned at 10:05 AM.

CALL TO THE PUBLIC: Those wishing to address the District during the meeting need not request permission in advance, but they should indicate their desire to address the District on the sign-in guest register provided. The PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The PCCDWID Board cannot discuss or take legal action on any non-agenda issues raised during the Call to the Public due to restrictions of the Open Meeting Law. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the scheduled meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.

By: _____

Posted as of: _____ M.