

PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT

PO Box 945, Pine, AZ 85544

Phone: 928-476-2260 email pccdwid@qwestoffice.net

MEETING MINUTES

Special Meeting

Date and Time:

Saturday, May 12, 2018 at 10:00 A.M.

Place: Pine Creek Canyon Domestic Water Improvement District Offices
3617 Highway 87, Suite E, Pine, Arizona 85544

Teleconference Number: 1-877-594-8353, Participant Passcode 20932491#

Phone in participants will be placed on hold listening to music until the
Chairperson joins the meeting

--Draft--

until approved at a following meeting.

1. CALL TO ORDER

The meeting was called to order at 10:00 AM by Chairman Allan Johnson.

2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM

Present: Dr. Allan Johnson, Dave Karr and Bob Langley with Jim Crews and Bill McClung attending via phone. Others present: Harry Jones, District Manager and Pat Watson, Administrative Assistant. A quorum was declared by the Chairman.

3. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS

There was no public in attendance.

4. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO approval of a proposed budget for the District for the 2018-2019 fiscal year, such budget to be the topic of a public hearing that is to occur during the regularly scheduled Board meeting of June 16, 2018.

Extensive discussion occurred related to the preliminary budget as submitted by Mr. Crews, District Treasurer and Mr. Jones, District Manager. Mr. Crews reviewed the major elements of the preliminary budget including (a) the revenue sources for water and sewer including a \$4.09 increase in water base monthly fee, (b) expenses that are similar to prior years including a \$260 per month increase in the retainer for the District Manager (has not changed for 11 years), and a 12% increase in the retainer for the operator (has not changed in nine years) (c) adjusting the property taxes from \$180K/per year back down to \$90K/year as generally assessed during 2010-2017, (d) incorporating Addendums for meter and sewer fees to reflect effects of multi-user meters or larger size meters, if any, effective July 1, 2018. Mr. Crews requested that the addendums to the Rate and Fee Schedule be further reviewed and discussed at the June 16, 2018 meeting.

Mr. McClung moved to accept the preliminary budget as presented to become the proposed budget. The motion was seconded by Mr. Karr. All vote Aye and none vote Nay. Motion Passed.

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Mr. McClung moved to authorize Mr. Jones, District Manager to take appropriate action to publish the budget and file the budget with Gila County Supervisors. All vote Aye and none vote Nay. All vote Aye and none vote Nay. Motion passed

5. DISCUSS AND TAKE POSSIBLE ACTION RELATED to a call for an election for November 6, 2018 to fill three seats on District's Board of Directors.

There are three seats due for election in 2018. Dr. Johnson, Mr. Karr, and Mr. McClung. The Board of Directors hereby calls for election. The District Manager will notify the election board. Dr. Johnson noted the election will be canceled by the Board of Supervisors if there are no more than three candidates to fill the three vacant seats.

6. CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING.

Mr. Langley moved to accept the next scheduled meeting as a regular meeting on June 16, 2018 at 1:00 PM. Mr. Karr seconded. All vote Aye and none vote Nay. Motion Passed.

7. MOTION TO ADJOURN.

Mr. Langley moved to adjourn and Mr. Karr seconded. The meeting adjourned at 10:45 AM

By: _____ acting for the Board of Directors. Posted as of
_____ @ ____ M.