

**MINUTES**  
**PINE CREEK CANYON DOMESTIC WATER IMPROVEMENT DISTRICT**  
PO Box 945, Pine, AZ 85544  
May 8, 2021

Special Meeting  
Date: Saturday, May 8, 2021  
Place: Teleconference Only-Due to Covid-19 Social Distancing Requirements  
Teleconference Number 1-877-594-8353, Participant Passcode 20932491#  
Phone in participants will be placed on hold listening to music until the  
Chairperson joins the meeting  
Time: 9:00 AM

**DRAFT**  
Until approved at a future meeting

**1. CALL ORDER**

The meeting was called to order at 9:00 AM by Dr. Johnson.

**2. ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM**

Present - Allan Johnson, Jim Crews, Bill McClung, Dave Karr and Tom Kelly. Others Present: Harry Jones, District Manager, Pat Watson, Administrative Assistant. A quorum is declared.

**3. CALL TO THE PUBLIC FOR INPUT ON SCHEDULED AGENDA TOPICS**

There was no public input.

**4. DISCUSS AND TAKE POSSIBLE ACTION RELATED** to approval of a proposed budget and rate and fee schedule for the District for 2021-2022 fiscal year, such budget and rates and fees to be the topic of a public hearing that is to occur during the regularly scheduled Board meeting of June 19, 2021

Mr. Crews summarized the proposed budget indicating the tax revenues, wastewater fees, and water fees and the assumptions as to the expected new homes being added during 2021-2022 which summarized numbers included \$5K more in property taxes, with taxes on individual homes not expected to increase because of the increased assessed values in the District. He indicated the construction of three new homes during the following year is probably conservative.

Mr. Jones indicated the numbers being proposed for public discussion on June 19, 2021 have not changed since the minor adjustments (about \$900 of account establishment fees) suggested at the last meeting.

Mr. Crews indicated the major change for the 2021-2022 fiscal year is adding a \$50K capital budget contingency expense which has taken the cash flow from an approximate \$30K positive to a negative \$20K, but this was not a concern because of our solid financial reserves contained within our

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approximate \$450 ending cash balance in June 2022. Mr. Crew suggested the major contingency for the \$50K was related to possible acquisition or control of the Anderson well by the exit gate, possibly a 2nd fire pump for the pump station, or in case of other possible equipment issues.

The Board members then passed a motion made by Dr. Johnson and seconded by Mr. McClung to present, post, and publish the proposed budget for the 2021-2022 year, as was discussed by Mr. Crews, for citizen comment and final Board approval at the June 19, 2021 Budget and Rate hearing and regular Board meeting. All voted in favor.

The Board then discussed and agreed the date of the budget hearing as June 19, 2021. In general, they expressed the desire to go back to in-person meetings, rather than holding them telephonically. Mr. Jones agreed to attempt to schedule the location at the Pine-Strawberry Fire Department training room.

**5 CONFIRM ESTABLISHED DATE AND DESIRED TOPICS FOR THE NEXT BOARD OF DIRECTOR'S MEETING.**

June 19, 2021

**6. MOTION TO ADJOURN.**

Mr. Crews moved to adjourn the meeting and Mr. Karr seconded the motion. All say Aye Meeting adjourned at 9:15 AM.

*Submitted By:* \_\_\_\_\_ *Posted as of* \_\_\_\_\_ M